

## 20<sup>th</sup> International Conference Itinerary

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The information presented in this document shows the finalised events but with **draft timings**, which may change marginally - actual timings in your delegate pack should be referred to once you arrive in Toronto.

All transfers will leave from and return to the Park Hyatt Toronto, 4 Avenue Road, Toronto.

Please refer additionally to the 'Registration Guidelines' document for hotel information, booking guidelines and MSI's cancellation policy.

### Optional events

Saturday city tour	GBP £35.00
Saturday arrival dinner	GBP £90.00
Sunday day trip	GBP £90.00
Tuesday informal dinner	GBP £55.00

### Core events

Delegate Package	GBP£625	includes dinners on Sunday and Monday night and the conference sessions on Monday and Tuesday. Does not include the additional, optional events or hotel accommodation.
Guest Package	GBP£425	includes dinners on Sunday and Monday night and the day trip on Monday. Does not include the additional, optional events or hotel accommodation.

### **Friday 23<sup>rd</sup> October**

#### **Directors Board Meeting**

**Location:** Prince Arthur Room, Park Hyatt Toronto  
**Attendees:** MSI Directors only  
**Timing:** 13:00 - 17:00

### **Saturday 24<sup>th</sup> October**

#### **Management Board Meeting**

**Location:** Hazelton Room, Park Hyatt Toronto  
**Attendees:** MSI Directors and Area Representatives only  
**Timing:** 09:30 - 13:30 (to include a light lunch)

#### **MemberLink Drop In Session**

**Location:** Mezzanine Lounge area, Park Hyatt Toronto  
**Description:** This is an informal 'drop in' session for all delegates interested in learning more about the benefits of MemberLink, MSI's business networking platform  
**Attendees:** Delegates only  
**Timing:** Drop in session from 10:00 - 11:30  
**Dress:** Casual  
**Cost:** None - if you are interested in participating please register online or let [Emma](#) know

#### **Afternoon Tour**

**Location:** Toronto City Tour  
**Description:** Today's tour will highlight Toronto's landmarks allowing you to get to know the city better through a patchwork of distinctive neighbourhoods that are home to 2.5 million people, who between them speak over 100 languages. Highlights include a visit to the Main Observation Deck of the tallest free standing building in the world, the CN Tower.

**Attendees:** All delegates and their guests who have registered for this optional event  
**Timing:** 13:30 Meet in hotel lobby  
13:45 Buses depart for guided tour of Toronto  
16:45 Transfer back to hotel  
17:00 Arrive back at hotel  
**Dress:** Casual  
**Cost:** GBP £35.00 per person

### **Arrival Dinner**

**Location:** Hockey Hall of Fame  
**Description:** The Hockey Hall of Fame is a unique Canadian venue for an exciting and memorable evening. Pre-dinner drinks will be held in the Great Hall, which was built within 10 years of the birth of hockey during a period of great prosperity and optimism about Canada's future.  
**Attendees:** All delegates and their guests who have registered for this optional event  
**Timing:** 18:45 Meet in Mezzanine Lounge area of Park Hyatt Toronto  
19:00 Transfer to Hockey Hall of Fame by coach  
19:30 Welcome drink in the Great Hall  
20:15 Dinner in the interactive zone  
22:30 Return transfer to hotel  
22:45 Arrive back at hotel  
**Dress:** Smart casual (Jacket and tie not required)  
**Cost:** GBP £90.00 per person

### **Sunday 25<sup>th</sup> October**

#### **Day Trip**

**Location:** Niagara Falls with lunch at Niagara-on-the-Lake  
**Description:** Spanning the Niagara River between Ontario and upper New York State, Niagara Falls is one of Canada's jewels as well as a popular international destination. After you have explored the Falls and taken the perfect picture, the tour will depart for Niagara-on-the-Lake where you will enjoy a lovely country lunch. Following lunch there will be some free time to explore the quaint town of Niagara-on-the-Lake.  
**Attendees:** All delegates and their guests who have registered for this optional event  
**Timing:** 09:15 Meet in hotel lobby  
09:30 Transfer to Niagara Falls  
11:00 Arrive at Niagara Falls and enjoy free time for photo opportunities  
12:00 Depart for Niagara-on-the-Lake  
12:30 Lunch at Queens Landing  
15:00 Return transfer to hotel  
16:30 Arrive back at hotel  
**Dress:** Casual with comfortable shoes and a coat or jacket in case of bad weather  
**Cost:** GBP £90.00 per person

#### **Welcome Dinner**

**Location:** Windsor Arms Hotel  
**Description:** After a busy day at the Falls, the welcome dinner will be held at the Windsor Arms Hotel, a short walking distance from the Park Hyatt Toronto.  
**Attendees:** All delegates and their guests  
**Timing:** 19:00 Meet in Mezzanine Lounge area of Park Hyatt Toronto  
19:15 Walk to the Windsor Arms Hotel  
19:30 Welcome drink in the Mezzanine Area  
20:15 Sit for dinner in the Courtyard Café  
22:30 Return to hotel  
**Dress:** Jacket and tie  
**Cost:** Included in the delegate and spouse package

**Monday 26<sup>th</sup> October**



**Ernst & Morris Education Seminar**

**Location:** Queen's Park Ballroom - North, Park Hyatt Toronto  
**Description:** Ernst & Morris is the oldest and largest firm in the United States dedicated to performing Cost Segregation and §179D Energy Efficiency studies. E&M works with hundreds of CPA firms performing engineering based studies and certification. Ernst & Morris professionals possess over 125 years of combined experience and offer superior service and technical assistance including audit support.  
**Attendees:** Delegates only  
**Timing:** 07:45 Session to start with coffee and pastries in room  
08:45 Session finishes  
**Dress:** Business attire  
**Cost:** Free to participate - if you are interested and have not signed up for this online please let Emma know

**Conference Day One**

**Location:** Queen's Park Ballroom - Central & South, Park Hyatt Toronto  
**Description:** Please refer to the agenda for full details of content and timings  
**Attendees:** Delegates only  
**Timing:** 08:30 Arrival coffee and continental breakfast in Mezzanine Lounge  
09:00 Conference session to commence  
12:30 Morning session ends, group to have a short 15-minute break before moving into lunch room  
12:45 Buffet lunch  
14:15 Afternoon session to begin  
16:30 Conference session concludes  
**Dress:** Business attire  
**Cost:** Included in the delegate package



**Becker Professional Review Education Seminar**

**"Issues & Solutions with the new Computer Based CPA Examination"**

**Location:** Queen's Park Ballroom - North, Park Hyatt Toronto  
**Description:** In this session you will be updated on the latest developments regarding the CBT exam, and discuss hot issues and solutions to those issues that range from procrastination, to recruiting, staff retention and reviewing reimbursement policies. The discussions will also focus on the latest developments concerning tools available to help the staff member plan for the exam and the firm to put tracking mechanisms into place to monitor the progress of their respective staff. The solutions are offered from a rather unique experiences gained from countless regional firms across the country.  
**Presenters:** Dennis Green, CPA, MBA, & Richard Slusz, CPA  
**Attendees:** Delegates only  
**Timing:** 16:45 Session begins  
17:45 Session finishes  
**Dress:** Business attire  
**Cost:** Free to participate - if you are interested and have not signed up for this online please let Emma know

**Accompanying Persons Day Trip**

**Location:** Bata Shoe Museum with lunch at Holt Renfrew  
**Description:** The Bata Shoe Museum was designed by prolific Toronto architect Raymond Moriyama to resemble a stylized shoebox. There are ten thousand exhibits displayed that trace the history of shoe and its sociology for over 4,000 years. Following The Bata Shoe Museum, your group will have a short tour of the Yorkville District, where you will stop to enjoy a delicious lunch, in the charming Holts Café located in the world-famous Holt Renfrew store. Following lunch, guests are offered a transfer back to the hotel or to spend free time shopping at the incredible Holt Renfrew shopping complex.  
**Attendees:** Accompanying guests  
**Timing:** 10:15 Meet in hotel lobby

10:30 Transfer to the Bata Show Museum for private tour  
12:30 Tour of Yorkville District followed by lunch at Holt Renfrew  
14:30 Free time  
15:30 Return transfer to hotel  
16:00 Arrive back at hotel

**Dress:** Casual with comfortable walking shoes  
**Cost:** Included in the spouse package

### **Conference Dinner**

**Location:** Royal Ontario Museum (ROM)

**Description:** The atrium of Daniel Libeskind's gigantic 'crystal' at the ROM provides a spectacular location for this year's Conference Dinner. Across the road from the Park Hyatt, delegates and their guests can look forward to a wonderful dinner in a truly unique location.

**Attendees:** All delegates and their guests

**Timing:** 19:00 Meet in Mezzanine Lounge area of Park Hyatt Toronto  
19:15 Walk across the road to the ROM  
19:15 Arrive at ROM for a welcome drink  
20:00 Sit for dinner  
22:00 Return to hotel

**Dress:** Black tie or dark suit  
**Cost:** Included in the delegate and spouse package

### **Tuesday 27<sup>th</sup> October**

#### **Conference Day Two**

**Attendees:** Delegates only

**Location:** Queen's Park Ballroom - Central & South, Park Hyatt Toronto

**Description:** Please refer to the agenda for full details of content and timings

**Timing:** 08:30 Arrival coffee and continental breakfast in Mezzanine Lounge  
09:00 Conference session to commence  
12:30 Conference session concludes with a short 15-minute break before moving in for buffet lunch

**Dress:** Business attire  
**Cost:** Included in the delegate package

#### **Informal Dinner**

**Attendees:** All delegates and their guests who have registered for this optional event

**Location:** Montana's

**Description:** For those not departing straight after the conference, join us at Montana's for a relaxed and informal end to the weekend.

**Timing:** 19:15 Meet in Mezzanine Lounge area of Park Hyatt Toronto  
19:30 Group to depart hotel for coach transfer  
20:00 Arrive and sit for dinner  
22:00 Return transfer to hotel

**Dress:** Casual  
**Cost:** GBP £55.00 per person